

**MINUTES OF THE GENERAL GOVERNMENT/FINANCE COMMITTEE MEETING
HELD MONDAY, NOVEMBER 28, 2011 COMMENCING AT 3:30 PM IN
COMMITTEE ROOM NO. 2 IN CITY HALL**

Present: Mayor Bogs (as noted in the minutes)
Councillor Balfour
Councillor Cacchioni
Councillor DeRosa
Councillor Gattafoni Robinson
Councillor Graham
Councillor Romano (as noted in the minutes)
David Perehudoff, Chief Administrative Officer
Michelle McIsaac, Corporate Administrator

Councillor Balfour presided in the Chair.

1. GRANTS IN AID / SPONSORSHIPS

Canadian Cancer Society, Kootenay Region:

The Committee considered the letter dated November 18, 2011 from the Canadian Cancer Society, Kootenay Region requesting Council waive the fees for their rental of Haley Park and associated City equipment for the 12th Annual Relay for Life.

444-11 Moved: Councillor Cacchioni
Sec'd: Councillor Graham

That Council waive the rental fees associated with the Canadian Cancer Society's use of Haley Park and City equipment for the Annual Relay for Life being held May 25 – 27, 2012.

Carried unanimously.

Trail Family and Individual Resource Centre Society:

The Committee considered the letter received November 22, 2011 from the Trail Family and Individual Resource Centre Society requesting Council waive the fees associated with the Boys Connect program's rental of the Fieldhouse on March 8, 2012 for a floor hockey game.

445-11 Moved: Councillor Cacchioni
Sec'd: Councillor Graham

That Council waive the rental fees associated with the Trail Family and Individual Resource Centre Society's use of the Willi Krause Fieldhouse should a suitable date be scheduled.

Carried unanimously.

Friend of Friends Clubhouse/Trail Family and Individual Resource Centre Society:

The Committee considered the letter dated November 15, 2011 from the Friend of Friends Clubhouse requesting a discounted group punch pass for their use of the Trail Aquatic and Leisure Centre and the letter dated November 15, 2011 from the Trail Family and Individual Resource Centre Society requesting free skating passes for the Trail Memorial Centre and swim passes for the Trail Aquatic and Leisure Centre for distribution to local children.

The Chief Administrative Officer reported that these requests would be dealt with administratively by the Parks and Recreation Director and referred back to the Parks and Recreation Committee and/or Council if required.

446-11 Moved: Councillor DeRosa
Sec'd: Councillor Cacchioni
That the letters be received.
Carried unanimously.

City of Rossland:

The Committee considered the letter received November 25, 2011 from the City of Rossland seeking a letter of support for their grant application to the Community Recreation Program.

447-11 Moved: Councillor Cacchioni
Sec'd: Councillor Gattafoni Robinson
That the letter be received and filed.
Carried unanimously.

2. **SURPLUS EQUIPMENT SALE – AUCTION BIDS**

The Committee considered the report dated November 23, 2011 from the Purchasing and Mechanical Superintendent with respect to the auction bids received for disposition of surplus equipment.

448-11 Moved: Councillor DeRosa
Sec'd: Councillor Cacchioni
That Council authorize the disposal of surplus City assets to the high bidders as follows:

- Unit 936 – 1998 Ford F150 4wd Regular Cab to Frank Ciardullo for \$1,150.00
- Unit 940 – 1991 Ford F150 2wd Regular Cab to Frank Ciardullo for \$580.00
- Unit 943 – 1982 Case 580D Backhoe to Les Koochin for \$6,159.00
- Unit 949 – 1982 GMC Dump Truck to Rick Fillmore for \$3,500.00
- Unit 957 – 1999 Ford F150 4wd Regular Cab to Les Koochin for \$1,159.00
- Canopy to fit a 1999 Ford Pickup with an 8' box to Tom Varga for \$200.00
- Brake Lathe to Ron McLachlan for \$400.00;

and that staff be directed to make all necessary adjustments to reflect the disposal in the City's fixed asset accounting ledger for the purpose of complying with Public Sector Accounting Board standards.

Carried unanimously.

449-11 Moved: Councillor Graham
Sec'd: Councillor Gattafoni Robinson

That Council advise the Association of Kootenay Boundary Local Governments that the City has surplus pole mount Christmas decorations that would be made available to member municipalities at no cost.

Carried unanimously.

3. **2012 UTILITY BUDGET/FEES**

Mayor Bogs arrived at the meeting at 3:40 p.m.

The Committee considered the report dated November 23, 2011 from the Chief Administrative Officer outlining the proposed 2012 Utility Fund Budgets and associated fee recommendations.

450-11 Moved: Councillor Cacchioni
Sec'd: Councillor DeRosa

That Council approve the garbage rate of \$106 as proposed.
Carried unanimously.

451-11 Moved: Councillor Cacchioni
Sec'd: Councillor DeRosa

That Council approve the water rates as proposed.
Carried unanimously.

Councillor Romano arrived at the meeting at 4:00 p.m.

452-11 Moved: Councillor Graham
Sec'd: Councillor Gattafoni Robinson

That Council approve the sewer rates as proposed.
Carried unanimously.

4. **2010 AUDIT – MANAGEMENT LETTER**

The Committee considered the report dated November 24, 2011 from the Chief Administrative Officer regarding the Management Letter received from the City's Auditor pertaining to the audit of the 2010 fiscal year.

453-11 Moved: Councillor Cacchioni
Sec'd: Councillor Gattafoni Robinson

That the Management Letter dated November 18, 2011 from L. Soligo & Associates Ltd. be received; and that staff be directed to take necessary action in response to the Management Letter where practical and reasonable so that issues are addressed in accordance with the direction provided by the City's Auditor.

Carried unanimously.

5. **TRAIL AQUATIC AND LEISURE CENTRE - HVAC RETROFIT PROJECT PLANNING**

The Committee considered the report dated November 23, 2011 from the Parks and Recreation Director with respect to engineering services required for the Trail Aquatic and Leisure Centre HVAC retrofit project.

454-11 Moved: Mayor Bogs
Sec'd: Councillor Cacchioni

That the City of Trail enter into a contract with Stantec Consulting Ltd. in the amount of \$299,152 for the costs associated with the design development, destructive testing, development of working drawings, engineer fees, project tender costs and construction service for the HVAC upgrade at the Trail Aquatic and Leisure Centre; and that approval to proceed supersede Council resolution 260-11 with respect to Stantec Consulting Ltd. and the amount previously approved.

Carried unanimously.

6. **2010 ANNUAL REPORT**

The Committee considered the report dated November 16, 2011 from the Chief Administrative Officer with respect to the Annual Report prepared for the year ended December 31, 2010.

455-11 Moved: Councillor Graham
Sec'd: Councillor Cacchioni

That Council receive and approve the Annual Report for the City of Trail for the year ended December 31, 2010 and the report be retained and made available for public inspection as required.

Carried unanimously.

7. **2010 STATEMENT OF FINANCIAL INFORMATION**

The Committee considered the report dated November 16, 2011 from the Chief Administrative Officer regarding the Statement of Financial Information prepared for the year ended December 31, 2010.

456-11 Moved: Councillor DeRosa
Sec'd: Councillor Cacchioni

That Council approve the statements and schedules included in the City of Trail's Statement of Financial Information for the year ended December 31, 2010, produced in accordance with the *Financial Information Act*.

Carried unanimously.

ADJOURNMENT

Moved: Councillor DeRosa
That the meeting adjourn.
Carried unanimously.

Time: 4:10 p.m.

CHAIR

CORPORATE ADMINISTRATOR